



Skip a Payment Request Form

Qualified members may skip one month's payment on any consumer loan EXCEPT Home Equity products.

- There is a \$35 fee per loan.
- Simply complete this request form and return to us at least seven **(7) days before** the due date of the payment you wish to skip.

Mailing Address:

PO Box 2227, Salem OR 97308

Fax/Email to:

503.371.7323 creditunion@OurGroveCU.com

- Loans with payment modifications in the last 12 months are NOT eligible.
- This offer is NOT valid for members with past due accounts or for new loans acquired within the last 6 months.
- ACH payments through other financial institutions will NOT be drafted.
- You will need to stop your online bill payment for the month you skip. Once a loan payment is made, it cannot be reversed.
- Your loan term will be extended by one month.
- Finance charges will continue to accrue on the unpaid loan balance.
- Skip a Payment may affect Guaranteed Auto Protection (GAP) and other products/services you have purchased for your loan. Review your product/service contracts carefully before applying for Skip Payment.
- PHH-serviced first mortgage loans, Home Equity loans and Home Equity Line of Credit loans are not eligible for Skip a Payment.
- Eligibility is based on a rolling year after previous use.

Please list the month that is right for you: _____

Fees will be paid by: Savings withdrawal Checking withdrawal Check Add to Loan

Member Name: _____ Member #: _____

Home Phone #: _____ Loan # (list all you would like to skip) _____

Work Phone #: _____ (member) Work Phone #: _____ (joint)

E-Mail Address: _____ (required)

Member Signature: _____ Date: _____

Joint Signature: _____ Date: _____

I/we authorize Heritage Grove Federal Credit Union to extend my/our loan payments as requested. I/We understand this adjustment will increase the number of loan payments I/we must make. All other terms and conditions remain the same.

All individuals who signed on the original loan agreement, including co-applicants AND guarantors, must sign this authorization. All Skip a Payment requests are subject to credit union approval.



CU Use Only		
FM	Date	ACH _____
